

Virginia Wireless E-911 Services Board

Project Management Monthly Activity Report

Vendor: Kimball & Assoc.
 Region/Locality: Northern Neck / Middle Peninsula
 Period: 3-29-03 to 4-25-03

Activity Report					
Task	Locality	% Complete	Total Hours	Hours this period	Comments
Active Tasks					
PROJECT REPORTING					
Provided status updates to all PSAPs in region regarding WSP implementations	Region			8	Reviewed project plan for PSAP's that are ready for Phase II set up meeting with each to complete Phase II assessments. Held mapping Demo for region with 17 people in attendance with 9 counties represented. There was three vendor with demos.
Developed Monthly reports submittals to WSB	Region			3	
PLANNING					
Letters for Phase II request after assessment of PSAP	Westmoreland County Northumberland County County Lancaster County	75%		13.5	Worked with Westmoreland County Phase II Assessment review CAD RFP that went out for Westmoreland County Westmoreland County has upgraded their mapping system and are ready for Phase II. Phase II calls should start in May 03. Phase II assessments finished for both Northumberland County and Lancaster County.
Reviewed reports from WSPs and confirmed current status of implementation with each PSAP for each carrier	Region			6	WSP's maps for King William County received and signed off on by King William County.
Assessments					
CPE assessment	Richmond County			12	Reviewed RFP with Richmond County for CPE to be able to receive Phase I and Phase II calls. Date for return on RFP is set for May 19, 2003.
	Town of West Point			8	Working with the Town of West Point to get upgrade on their CPE through third part vendor.

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	King William County			13	King William County Has started receiving Phase I calls and are looking at mapping vendors. Phase II assessment as been completed mapping only holdup to going Phase II
ACCEPTANCE TESTING/CUT-OVER					
Phase I Service Testing	Gloucester County and Lancaster County	50%		7	Testing for Gloucester County has started and the test have been successful so far. Coordinated and participated in Sprint PCS and Verizon wireless testing. Lancaster County deployment of Phase I for Cingular still not finished.
Phase I Service Testing	Town of West Point			4	Sprint PCS' to start testing in May
LEC/WSP LIAISON					
Phase II	Westmoreland County			9	Obtained ALI format procedures from Sprint and Verizon for Phase II readiness. Equipment readiness at Westmoreland is set for May 03. Westmoreland will be first PSAP in region to go Phase II.
Follow up on Phase I	Gloucester County			8	Nextel Communications and Alltel set to deploy in May on their Phase I for Gloucester County. Nettel will do both Phase I and Phase II for Gloucester County in May.
	Region			5	Issue with nTelos handling of overflow calls and where the calls are routed. Issue was reach with PSAPs.

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PHASE II ASSISTANCE					
Phase II Readiness	Region			13	Continued the coordination for Phase II implementation especially for PSAPs recently completing their Phase I testing. Depending on schedules and PSAP coordinator availability, meetings were by phone or in person. Follow up to continue on this work until Phase II deployed.
Phase II Letters	King William County			6	Letters for Phase II testing ready to be sent out for King William County waiting for PSAP to get mapping.
MAPPING/GIS ASSISTANCE	Region			17	Mapping Demo for NN/MP was held to show PSAPs different vendors to help PSAPs in dealing with mapping to prepare for Phase II.
TRAINING ASSISTANCE					
Phase I & Phase II Training	Region			6	On going training to be provided to PSAP personnel as to what the information being displayed means and how it can be used to assist dispatch in Phase I and Phase II.
TOTAL				138.5	